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MEMORANDUM

To: All Personnel

Fr: Fleet Manager Ray Romero

Date: April 7, 2014

Re: Model year 2013 units securing of weapons.

SPECIAL ORDERS

14-083

Deputies with model year 2013 units **DISREGARD** the Policy we have in regards to securing weapons in your unit's trunk when off duty. With these new Ford Taurus and Ford Explorers when the vehicle is off, the trunk release still works. So in essence the window can be shattered or vehicle accessed and the trunk release hit, which would open the trunk to an unsecured weapon. It is your responsibility to secure your weapons in your home or residence when off duty or on your weekends or out of your unit for any other extended period of time.

B. Security of Weapons:

Deputies are responsible for the care, cleaning, and security of Official weapons issued to them. Deputies will not loan any Official weapon to any person who is not employed by the Santa Fe County Sheriff's Office for any reason whatsoever. Deputies will report any weapon malfunction to one of the Office armorers. The armorers will contact the Property Custodian to make arrangements to replace the weapon, if they are not able to repair it. All firearms will be secured safely in the Deputy's unit trunk or residence when the Deputy's tour of duty is complete and while the unit is left unattended for a long period of time.

*Special Order 1
R. M.
4-9-14*

*Sgt. Diego S. Lano
04-09-2014*